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# Pole Inspection Guidelines

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Revision Date  
February 6, 2017

**CPS Energy Work Instructions  
Pole Inspection Guidelines**

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**DOCUMENT CONTROL**

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*The Manual Change History below reflects changes to the Manual or its structure. Issue dates, release dates, and approvals for individual procedures contained herein.*

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| <b>Revision</b> | <b>Reason for Issue</b>   | <b>Issue Date</b> | <b>Next Review Date</b> |
|-----------------|---|-------------------|-------------------------|
| 0               | Initial Release   | 05/20/2011        | As Needed               |
| 1               | Guidelines revised to capture current Pole Inspection Practices               | 1/6/2016          |                         |
| 2               | Priority Levels added to Table 2. Pole Numbering label revised.               | 2/5/2016          | As Needed               |
| 4               | Updated Circuit Inspection List, Updated Pole Labeling & Resistograph section | 2/6/2017          | As Needed               |
|                 |   |                   |                         |

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## **1. INTRODUCTION**

Inspection and treatment of CPS Energy Distribution System power poles (Support Structures) is necessary to determine the serviceability of a pole. Proactive identification of poles in need of replacement will help ensure the safety of CPS Energy personnel and the General Public. In addition, identification and replacement of defective support structures will help reduce the number of power outages caused by fallen poles helping maintain reliable service to our customers. The RUS Bulletin 1730B-121 (Dated 8/13/13) recommends a pole inspection cycle of 10 years for Decay Zone 3. The CPS Energy Service Territory lies within the Decay Zone 3 boundaries. For this reason, CPS Energy is working toward completing a 10 year pole inspection cycle. Pole Inspection of power poles within the CPS Energy Service Territory does not include inspection of the CPS Energy owned metal streetlight standards.

### **1.1 Overview**

The inspection and treatment of Distribution System power poles will be conducted by a qualified Pole Inspection Contractor with activities directed and overseen by the combined efforts of the Overhead Engineering and Outside Services departments. The inspection will consist of both a visual inspection of the above ground conditions of the Distribution Power pole and a below ground inspection of any CPS Energy owned Power pole (in service for ten (10) or more years) using the IML Resistograph testing method. In some cases, the power poles will be excavated to conduct a visual inspection of the poles below ground condition with application of a ground wrap in every instance where excavation around the pole ground line occurs.

### **1.2 Scope / Purpose**

The guidelines captured in this document are intended to provide guidance in conducting visual and Resistograph inspections of Distribution System power poles. The pole inspection process will begin with CPS Energy providing the Pole Inspection Contractor a list of distribution circuits indicating the sequence in which the poles are to be inspected (see Figure 2). Pole inspection crews will conduct a visual inspection of all CPS Energy owned, AT&T owned, and private customer owned power poles with CPS Energy attachments. A below ground inspection of all CPS Energy owned wood power poles with 10 or more years of service will be conducted using the IML Resistograph pole testing method. The Pole inspection process ends with the Pole Inspection Contractor submitting all paperwork used and pole inspection data collected to the Outside Services department. CPS Energy will select a sampling of the poles inspected for every circuit and conduct a Quality Audit of the pole inspection services conducted by pole inspection crew. See Figure 21.

### 1.3 References

| This section contains a list of references useful in understanding this document. <b>Reference Index</b> |                     |   |
|--|---------------------|---|
| Reference  | Revision/Issue Date | Location  |
| Pole Inspection Sequence List by Distribution Circuit ( <b>Created 12/16/15</b> )                        |                     | <a href="X:\Overhead\oheng\Pole Replacement Program\Program Files\Inspection Guidelines\FY17-FY20 Pole Inspection Sequence.pdf">X:\Overhead\oheng\Pole Replacement Program\Program Files\Inspection Guidelines\FY17-FY20 Pole Inspection Sequence.pdf</a> |
| RUS Standards Document ( <b>Link Downloaded 1/5/16</b> )   |                     | <a href="http://www.rd.usda.gov/files/UEP_Bulletin_173_0B-121.pdf">http://www.rd.usda.gov/files/UEP_Bulletin_173_0B-121.pdf</a>   |
| IML Resistograph Equipment Manual ( <b>Copy of this document received from IML 5/4/15</b> )              |                     | <a href="IML-RESI PD-Series Wood Inspector Manual.pdf">IML-RESI PD-Series Wood Inspector Manual.pdf</a>   |
| Pole & Streetlight Labeling Memo G-0002  |                     | <a href="http://cpsnet/virtualwebs/overhaddist/memos/G-0002.pdf">http://cpsnet/virtualwebs/overhaddist/memos/G-0002.pdf</a>   |
|  |                     |   |

## **2. VISUAL INSPECTION OF DISTRIBUTION POWER POLES**

### **2.1 Definitions**

1. **VISUAL INSPECTION** – Inspection conducted on a Power pole from top of the pole to ground level. Visual inspection shall include, but not be limited to, GIS Support structure number (pole number), pole ownership, pole size, class, installation date, pole material type, original treatment, woodpecker damage, evidence of ants or termites, split pole tops, lightning damage or other physical damage, broken ground wire, broken or split crossarms, broken/slack guy wire, broken/missing insulator, tree limbs, leaking distribution transformers, failed lightning arrestors, excessive leaning, and other damage visible from the ground. Poles discovered with a CPS Energy yellow design tag will be noted on the comments but the pole will not be rejected. Poles with a “Sister” pole adjacent to them will be noted for follow up. Poles with concrete collars will be documented and tagged/reported as reject poles (RP). Pole inspection notes will be documented for customer owned poles with issues but no type of inspection tag is to be applied.

If the GIS Support structure (pole number), overhead or underground fuse (R-switch) number, primary disconnect switch number (A-switch, P-switch, or AM Switch) or protective device (Electronic or Hydraulic Recloser (RE or RO), or S-Switch) is missing or not clearly visible, it shall be noted on the inspection documentation. It is CPS Energy’s goal to have all support structures (distribution power poles) and street light locations labeled with the GIS Support structure facility ID number and streetlight facility ID number (where applicable). The pole inspection crews will attach pole numbers to poles not already labeled. See Construction Memo G-0002 on how the GIS Support structure & street light facility ID numbers are to be installed on those poles not already labeled. The GIS Support Structure (pole number) will not be placed on poles that are identified for replacement (See Level 1-3 Priority Replacement Levels in Table 2).

At CPS Energy’s option, each pole shall have its ground resistance taken and recorded. In the instances where the ground wire connection is broken, the pole inspector will attempt to repair the connection. If repair is not possible, it shall be noted in the pole inspection documentation.

Pole and equipment conditions that are determined unable to perform as intended or create a public hazard will be reported to CPS Energy within forty-eight (48) hours of discovery. These conditions include: failed fused switches on capacitor banks or overhead fused disconnects, broken cross arms, insulators, or brackets, electrical equipment leaking oil, broken/slack guy wires, excessive leaning poles, primary neutral or conductors, or secondaries out of their normal pole positions.

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2. **REJECT POLE (RP)** - A pole which has been visually inspected and/or Resistograph tested and found to be deteriorated below required strength and not treated further. Examples of Reject Poles include the following:

| <b>Examples of Reject Poles</b>                                      |
|--|
| <b>Pole reinforced with Steel Trusses installed &gt;10 years ago</b> |
| <b>Poles with Split Tops or Lightning Damage</b>                     |
| <b>Poles with Excessive Bend at the Neutral position or above</b>    |
| <b>Poles with Excessive Lean</b>                                     |
| <b>Poles with Bayonet Extensions</b>                                 |
| <b>Poles with Excessive Wood Pecker Holes</b>                        |
| <b>Poles with Concrete Collars installed at base</b>                 |
| <b>Poles that Fail IML Resistograph Testing</b>                      |

**Table 1 Reject Pole Examples**

In years past, all poles in service 40 or more years were automatically identified as Reject Poles. A query of the CPS Energy GIS Mapping System found 60,000 plus poles in service for 40 or more years. The current inspection process is now condition based testing of these older power poles and identification of poles truly in need of replacement. Age is no longer a factor for rejection of a pole.

3. **PRIORITY REJECT POLE (PR)** – A pole identified as unsafe and in need of immediate attention that will be reported to CPS Energy System Operations by the Pole Inspection Contractor within forty-eight (48) hours of discovery. The Pole Inspection Contractor will use a CPS Energy-approved visual indicator to mark the Priority Reject Pole for easy identification by CPS Energy repair crews. In cases where a numbered switch or other numbered device is located on the pole, both the pole number (GIS Support Structure Number) and device number will be used when reporting the PR pole to CPS Energy. A physical address can also be provided to System Operations for ease of locating the pole. Poles deemed as Priority Rejects will be included in the inspection documentation to include the Work Order number that will be used by repair crews to replace/repair the pole (Work Order number shall be obtained from CPS Energy Emergency point of contact) for the purposes of follow-up. If no Work Order number is obtained at least document the date, time, and person to whom the PR pole was reported. Since the Pole Inspection crew will continue inspecting power poles in the same area they will monitor the progress of the pole replacement on behalf of CPS Energy to ensure that its replacement is completed.
4. **YELLOW TAG POLE** – Pole tagged with a square yellow tag that typically indicates the pole has been identified by CPS Energy design personnel for replacement.

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Poles found “yellow tagged” will be noted in the pole inspection data but not marked as reject poles.

5. **INSPECTION DOCUMENTATION** – Inspection paper work that will be submitted to CPS Energy documenting the results of the pole inspections. Documentation includes hard copy pole inspection maps and electronic copies of pole inspection data and Resistograph signatures.
6. **POLE TAGGING** – All inspected poles shall be marked with an aluminum tag indicating the Pole Inspection Company’s name (or initials) and year the inspection was performed. Tags shall be supplied by the Pole Inspection Contractor and placed approximately seven (7) feet above groundline on the road side of each pole. See Table 2 below for tagging for each type of pole condition.

| <b>Replacement Priority Level</b> | <b>Pole Condition</b>       | <b>Tag to be Used</b>                 | <b>Replacement Cycle Time</b> |
|-----------------------------------|-----------------------------|---------------------------------------|-------------------------------|
| <b>N/A</b>                        | <b>Pass Testing</b>         | <b>1 Silver Tag</b>                   | <b>N/A</b>                    |
| <b>1</b>                          | <b>Priority Reject Pole</b> | <b>2 Red Tags &amp; Orange Ribbon</b> | <b>1 week</b>                 |
| <b>2</b>                          | <b>Failed IML</b>           | <b>2 Red Tags</b>                     | <b>3-9 Months</b>             |
| <b>3</b>                          | <b>Reject Pole</b>          | <b>1 Red Tag</b>                      | <b>18-24 Months</b>           |

**Table 2 Pole Tagging Indicators**

7. **REPORT LINE CLEARANCE** - Pole Inspection Contractor, at option of CPS Energy, shall report line clearance utilizing opticals, acoustical instrumentation, or telescoping fiberglass measuring sticks.
8. **SPAN LENGTH MEASUREMENT** - Pole Inspection Contractor, at option of CPS Energy, shall measure the span length. Measurement is to be accomplished utilizing optical devices, steel tapes, or measuring wheels.
9. **HAND-HELD COMPUTER** - Hand-held computer data collection and an information management system can be utilized. The advantages range from the validity checks performed on information as it is entered at the inspection site, to the final analysis and presentation. All data collected shall be electronically transferred to CPS Energy as per CPS Energy instructions. Data shall be in a format that allows direct import of data into the CPS Energy’s Geographic Information System (GIS) without modification. Currently, CPS Energy utilizes an Environmental Systems Research Institute (ESRI) GIS system.
10. **DAMAGED GROUND WIRE** – Pole Inspection Contractor shall report broken ground wires in the groundline areas. At the option of CPS Energy, Pole Inspection Contractor will repair and restore pole grounds. For those pole grounds



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removed by theft or vandalism, additional staples will be placed over wood molding to prevent future removals (See Figure 8).

11. **DAMAGED GROUND CONNECTION** - Damaged ground wire to ground rod shall be documented by the Pole Inspection Contractor. At the option of CPS Energy, Pole Inspection Contractor will repair and restore ground rod clamp (See in Figure 8).
12. **POLE NUMBERING** - Pole Inspection Contractor, at the option of CPS Energy, shall permanently affix a tag to the pole with a CPS Energy-provided unique identifiable number. Tags shall be supplied by CPS Energy and placed seven (7) feet above the ground line on the road side of each pole. See Construction Memo G-0002. All CPS owned poles not already labeled or labeled incorrectly in the field will have facility IDs applied.
13. **POLE LOCATION** - Pole Inspection Contractor, at the option of CPS Energy, will provide the GPS location of each pole inspected.
14. **POLE ATTACHMENTS** – Pole Inspection Contractor, at the option of CPS Energy, will identify and electronically supply CPS Energy with all current attachments on all poles inspected.
15. **GUY-WIRE-GUARD APPLICATION** – Pole Inspection Contractor, at the option of CPS Energy, will install yellow guards on CPS Energy guy wires that have fallen off or have been removed by acts of vandalism. Guy-wire guards will be supplied by CPS Energy.
16. **STUB POLE (SISTER POLE)** – Extra power pole that is topped off near the neutral location with no CPS Energy attachments. This pole is located adjacent to a more recently replaced pole. The stub pole may still have telecom transfers pending or no telecom contacts but may only need to be pulled (removed). The need to transfer telecommunications or removal of sister pole are to be noted in the pole inspection records.
17. **AT&T OWNED POLE** – Distribution power pole shown as owned by AT&T in the CPS Energy GIS Mapping System. The AT&T owned poles are denoted with a “T” in front of the text string that indicates the pole height and installation year. Example: “T-30-63.” Typically (but not always), an AT&T owned pole that has been replaced by CPS Energy has the pole branding removed. See Figure 19.
18. **CUSTOMER OWNED POLE** – Customer installed and owned meter power pole used in installations where attachment of metering equipment to a customer structures is not allowed. In the CPS Energy GIS Mapping System, these poles are denoted by an “L” next to the support structure symbol. Pole inspection notes

will be documented for customer owned poles with issues but no type of inspection tag is to be applied. See Figures 4 through 7 and 20.

## **2.2 Visual Inspection Requirements**

1. CPS Energy will provide the Pole Inspection Contractor with a list of distribution circuits indicating the sequence in which the poles are to be inspected. The Pole Inspection Contractor personnel will be granted access to the CPS Energy GIS Mapping System so that the hard copy pole inspection maps (to be used by pole inspection crews) can be generated.
2. In an effort to improve the reliability performance of the Poor Performing Circuits, pole inspection efforts will be focused on inspection of the distribution power poles as defined in items 3-5 of this section. In some cases, pole inspectors may be asked to inspect only portions of a Power pole line that may be experiencing pole failures. CPS Energy reserves the right to alter the pole inspection sequence as needed.
3. Unless instructed otherwise, a visual inspection shall be conducted on all distribution power poles (see items 4-5) with CPS Energy equipment attachments on them regardless of age, while below ground level inspections and treatment shall only be conducted on CPS Energy owned distribution wood poles that have been in service ten (10) or more years. Visual inspection will also be conducted on all distribution power poles regardless of material type (composite, concrete, steel, and wood) checking the condition of the CPS Energy equipment on the poles. Pole Inspection of power poles within the CPS Energy Service Territory does not include inspection of the CPS Energy owned metal streetlight standards.
4. Pole inspections are to be conducted on all power poles that are part of the distribution circuit that is being inspected. Although CPS Energy owns the majority of the distribution power poles in its Service Territory, there are some power poles owned by either AT&T or private customers. All power poles with CPS Energy Attachments (primary & secondary wires, span guys, etc.) will be visually inspected to determine condition of both the Power pole and the CPS Energy attachments. Data will be collected and comments documented. All non-CPS Energy owned poles with CPS Energy attachments will not be excavated or Resistograph tested.
5. All power poles located on light taps or break-offs are to be inspected. All CPS Energy poles carrying secondaries to customer sites or street light equipment (Secondaries, ANSLs, or STLTs) will also be inspected.
6. CPS Energy recommendation for inspecting power poles is to begin at the substation exit riser pole and continue out to the ends of the circuit inspecting poles on unfused light taps or break-offs as they are encountered. The Pole Inspection Contractor may elect any method of their choice provided all of the circuit's power poles are inspected.

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7. Any pole identified as a Priority Reject (PR) pole will be reported to CPS Energy System Operations personnel within forty-eight (48) hours of discovery. The Pole Inspection Contractor will use a CPS Energy-approved visual indicator to mark the PR pole for easy identification by CPS Energy repair crews. In cases where a numbered switch or other numbered device is located on the pole, both the pole number (GIS Support Structure Number) and device number will be used when reporting the PR pole to CPS Energy. A physical address can also be provided to System Operations for ease of locating the pole. Poles deemed as a PR will be included in the inspection documentation to include the Work Order number that will be used by repair crews to replace/repair the pole (Work Order number shall be obtained from CPS Energy Emergency point of contact) for the purposes of follow-up. If no work request number is obtained at least document the date, time, and person to whom the PR pole was reported. Since the Pole Inspection crew will continue to inspect other power poles in the same area they will monitor the progress of the pole replacement to ensure that the pole is replaced.

### **3. BELOW GROUND LEVEL INSPECTION OF DISTRIBUTION POWER POLES**

#### **3.1 Below Ground Level Inspection Requirements**

1. CPS Energy owned distribution system wood poles that have been in service ten (10) or more years and not rejected by a visual inspection shall be inspected and treated as explained below:

Utilizing Resistograph Testing Equipment, one (1) measurement will be taken at 90 degrees a few feet above ground level and three (3) additional measurements shall be taken at ground level at an angle of 45 degrees in the downward direction. The three (3) measurements are to be taken at 120 degrees apart at ground level. Each Resistograph Signature will be labeled with the appropriate pole (support structure) number for ease of identification. The current settings on the IML Resistograph equipment register an IML Testing failure when a 50% reduction in pole strength occurs because of a 20% cavity measurement.

CPS Energy owned distribution system wood poles set in concrete or poles with underground power cables (Underground to Overhead Risers) that have been in service ten (10) or more years and not rejected by a visual inspection shall be inspected using the IML Resistograph Testing equipment.

2. When a pole inspection is to be performed in the back yard of a customer home or deep into customer property, the property owner shall be notified of the need to access pole(s) on their property for inspection. Once permission from the property owner is granted, any obstacles will be removed from around the pole to allow for proper excavation, inspection, and treatment. If permission is not granted to remove obstacles from around the pole, the pole will be sounded and bored and noted for future treatment and reported to CPS Energy for follow-up with the property owner.

Pole Inspection Contractor shall exercise extra care not to break or disconnect the ground wires from the ground rods. Where these conditions exist, Pole Inspection Contractor shall carefully pull ground wires away from the poles so as not to interfere with the work and shall restore ground wires back to their original location when work is completed. In cases where the customer isn't available (not at home) preventing access to a Power pole, the Pole Inspection Contractor will leave a CPS Energy supplied door knocker asking the customer to contact the Pole Inspection Pole Inspection Contractor. If Pole Inspector is unable to make contact with the customer, a visual inspection of the pole is to be conducted (where possible) and noted in the inspection documentation. Poles unable to be accessed for inspection will be noted as "No Access" in the inspection data.

3. When excavation is deemed necessary to visually evaluate the below ground condition of a Power pole or for application of pole treatment, a hole shall be dug all the way around the pole to a depth of twelve (12) inches, wide enough at the top and bottom to facilitate proper inspection, decay removal and treatment. For excavations in lawns or gardens, care will be taken to keep the surrounding areas as clean as possible and the sod around poles shall be carefully cut and neatly stacked. Spoil materials shall be placed on canvas-type material to ensure that area is left as clean as possible.
  
4. When using the excavation method, the following steps shall be taken to measure the Minimum Circumference. The Pole Inspection Contractor shall perform the following activities:
  - a) Measure and record the minimum circumference of the pole at groundline. This measurement will be the original circumference.
  - b) Make adjustments in pole circumference by removing external and internal decay below groundline.
  - c) Measure and record the adjusted pole circumference. This measurement will be the effective circumference.
  - d) Check the effective circumference against circumferences in table supplied by CPS Energy in Reference Figures section, "Southern Yellow Pine Poles Table," or an approved equivalent.
  - e) Treat poles with an effective minimum shell thickness in accordance with, "Southern Yellow Pine Poles Table" in Reference Figures section.
  - f) Tag and report as a Reject Pole, poles with an effective shell thickness smaller than the stipulated minimum according to "Southern Yellow Pine Poles Table" in Reference Figures section.
  - g) Tag and report as a Priority Reject Pole, poles with a minimum shell thickness of fifty percent (50%) of the original circumference.

### **3.2 Wood Pole Treatment**

1. All poles suitable for treatment shall be treated in accordance with item 6 in this section. If internal decay is evident, an appropriate internal treatment shall be selected and applied.
  
2. Any pole that cannot be properly excavated around the entire circumference for reasons beyond the Pole Inspection Contractor's control (such as concrete, macadam, tree roots, etc.), the pole shall be bored above ground and treated with an insect treatment having an EPA-registered label stipulating its end use.

For insect treatment application, borings, hole lengths and application rates shall be as specified on EPA-registered labels. Borings shall be directed towards the center of each pole at an angle of no less than forty-five (45) degrees, and care shall be taken to

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avoid going through seasoning checks. Borings shall start at the appropriate location and shall be evenly spaced up the pole in a spiral pattern. No less than four (4) vertical inches shall separate adjacent holes.

3. Treatment for internal decay shall be a Hollow Heart solution or equivalent, as approved by CPS Energy. Poles containing internal decay shall be treated by pumping the preservative into the bottom hole until it runs out the next higher hole. This hole is then plugged and additional preservatives are pumped into the cavity until they run out the next higher hole. This procedure is followed until the cavity is filled or a maximum of one (1) gallon is used. If the preservative has not flowed out of the top hole, a maximum of one (1) gallon shall be pumped into the top hole. All holes that have not been previously plugged shall be plugged at this time with tight-fitting creosote-treated dowels.
4. Ant treatment application shall be the same as in item 3 of this section. Ant treatment shall consist of locating the top gallery of interconnected ant galleries by boring holes in the pole and pumping the preservative solution into the pole. When the cavities are filled, or a maximum of one (1) gallon of solution has been used, the holes are tightly plugged with creosote-treated dowels.
5. Termite treatment application shall be the same treatment solution as item 3 of this section. Subterranean termites are usually found from below the ground line to five (5) feet above. Termite treatment shall consist of locating the top gallery of interconnecting chambers by boring holes in the pole and pumping the preservative solution into the holes. When the cavities are filled, or a maximum of one (1) gallon of solution has been used, the holes are tightly plugged with creosote-treated dowels.
6. External Groundline Treatment shall be applied every time an excavation is conducted around a Power pole.
  - a. Wood Preservative Application. The wood preservative shall be applied in accordance with manufacturer recommendations. Approved manufacturers are listed below:
    1. Osmose
    2. Genics
  - b. Wrapping. A shield-moisture barrier shall be applied over the pole in accordance with manufacturer recommendations.

In locations where livestock has access to a treated pole, a suitable cattle wrap shall be applied.

**4. DOCUMENTATION AND SUBMISSION OF COMPLETED  
POLE INSPECTION PAPERWORK**

4.1 All inspected power poles shall be marked with an aluminum tag indicating the Contract Pole Inspection Company name (or initials) and year the pole inspection was conducted. Tags shall be supplied by the Pole Inspection Contractor and placed seven (7) feet above groundline on the road side of each pole. See Table 2 for tagging for each type of pole condition.

4.2 Reports and Electronic Data.

- a) Weekly Reporting. Pole Inspection Contractor will provide weekly pole inspection update with quantity of poles that were visually inspected, resistograph tested, and rejected.
- b) Computer Reports. Accurate field data is to be submitted to the CPS Energy field representative using the Microsoft EXCEL 2003 or later spreadsheet format. Only completed distribution circuit pole inspection data shall be submitted and invoiced.

The Microsoft EXCEL 2003 or later spreadsheet should have the following list of categories:

Map Number, Pole Number, Date, Reject Type (RP, PR,), Pole Location, Height, Year Set, Class, Map Area, Original Circumference, Effective Circumference, Treated Pole, Sound and Bore, Visual, Cable Attachments, Internal Treat, Set in Concrete, Remarks, GPS Location, CPS Energy unique pole number, and all current attachments to the pole. See example of Pole Inspection and Treatment Report in Reference Figures section.

- b) Electronic Reports. The Pole Inspection Contractor shall electronically record all Services on the Pole Inspection and Treatment Report form furnished by Pole Inspection Contractor. Reports shall be submitted to CPS Energy on a monthly basis covering the most recent Services completed.
- c) Photos – At CPS Energy’s option, a digital photo showing Services performed in jpg format will be provided for each pole that is invoiced. File names of photo shall be named so that CPS Energy personnel can identify photo with invoiced entry.



**REFERENCE FIGURES  
Southern Yellow Pine Pole Table**

| FEET<br>FROM<br>TOP | DIAMETERS IN INCHES |      |      |      |      | FEET<br>FROM<br>TOP | CIRCUMFERENCES IN INCHES |      |      |      |      |
|---------------------|---------------------|------|------|------|------|---------------------|--------------------------|------|------|------|------|
|                     | CL-1                | CL-2 | CL-3 | CL-4 | CL-5 |                     | CL-1                     | CL-2 | CL-3 | CL-4 | CL-5 |
| 0                   | 8.6                 | 7.9  | 7.3  | 6.7  | 6.0  | 0                   | 27.0                     | 24.8 | 22.9 | 21.1 | 18.9 |
| 2                   | 8.8                 | 8.2  | 7.5  | 6.9  | 6.3  | 2                   | 27.7                     | 25.8 | 23.6 | 21.7 | 19.8 |
| 5                   | 9.3                 | 8.6  | 7.9  | 7.3  | 6.6  | 5                   | 29.2                     | 27.0 | 24.8 | 22.9 | 20.7 |
| 10                  | 9.9                 | 9.2  | 8.5  | 7.8  | 7.2  | 10                  | 31.1                     | 28.9 | 26.7 | 24.5 | 22.6 |
| 15                  | 10.6                | 9.9  | 9.1  | 8.4  | 7.8  | 15                  | 33.3                     | 31.1 | 28.6 | 26.4 | 24.5 |
| 20                  | 11.3                | 10.5 | 9.7  | 9.0  | 8.3  | 20                  | 35.5                     | 33.0 | 30.5 | 28.3 | 26.1 |
| 25                  | 12.0                | 11.1 | 10.3 | 9.6  | 8.9  | 25                  | 37.7                     | 34.9 | 32.4 | 30.2 | 28.0 |
| 30                  | 12.6                | 11.8 | 11.0 | 10.2 | 9.5  | 30                  | 39.6                     | 37.1 | 34.6 | 32.0 | 29.8 |
| 35                  | 13.3                | 12.4 | 11.6 | 10.7 | 10.0 | 35                  | 41.8                     | 39.0 | 36.4 | 33.6 | 31.4 |
| 40                  | 13.9                | 13.1 | 12.1 | 11.3 | 10.5 | 40                  | 43.7                     | 41.2 | 38.0 | 35.5 | 33.0 |
| 45                  | 14.5                | 13.6 | 12.6 | 11.8 | 11.0 | 45                  | 45.6                     | 42.7 | 39.6 | 37.1 | 34.6 |
| 50                  | 15.1                | 14.1 | 13.2 | 12.3 | 11.5 | 50                  | 47.4                     | 44.3 | 41.5 | 38.6 | 36.1 |
| 55                  | 15.7                | 14.6 | 13.7 | 12.8 | 12.0 | 55                  | 49.3                     | 45.9 | 43.0 | 40.2 | 37.7 |
| 60                  | 16.3                | 15.2 | 14.2 | 13.2 | 12.4 | 60                  | 51.2                     | 47.8 | 44.6 | 41.5 | 39.0 |
| 65                  | 16.9                | 15.8 | 14.7 | 13.7 |      | 65                  | 53.1                     | 49.6 | 46.2 | 43.0 |      |
| 70                  | 17.4                | 16.2 | 15.2 | 14.1 |      | 70                  | 54.7                     | 50.9 | 47.8 | 44.3 |      |

Fig. 1



# CPS Energy Work Instructions Pole Inspection Guidelines

| Circuit # | Estimated Qty. Poles | FY | Circuit # | Estimated Qty. Poles | FY | Circuit # | Estimated Qty. Poles | FY | Circuit # | Estimated Qty. Poles | FY | Circuit # | Estimated Qty. Poles | FY | Circuit # | Estimated Qty. Poles | FY |
|-----------|----------------------|----|-----------|----------------------|----|-----------|----------------------|----|-----------|----------------------|----|-----------|----------------------|----|-----------|----------------------|----|
| X232      | 3,284                | 17 | F840      | 1,085                | 19 | W221      | 115                  | 21 | Q144      | 2,985                | 23 | P538      | 2                    | 25 | J321      | 578                  | 27 |
| T221      | 267                  | 17 | F839      | 791                  | 19 | R221      | 1,117                | 21 | M233      | 395                  | 23 | P534      | 501                  | 25 | J322      | 309                  | 27 |
| T021      | 703                  | 17 | S432      | 404                  | 19 | R222      | 866                  | 21 | M231      | 236                  | 23 | S314      | 665                  | 25 | J334      | 311                  | 27 |
| W211      | 2,715                | 17 | S434      | 115                  | 19 | R223      | 983                  | 21 | M232      | 1                    | 23 | Q341      | 637                  | 25 | J311      | 408                  | 27 |
| G113      | 383                  | 17 | W444      | 468                  | 19 | R224      | 1,246                | 21 | A024      | 331                  | 23 | Q342      | 650                  | 25 | J312      | 162                  | 27 |
| Q232      | 607                  | 17 | W441      | 880                  | 19 | A041      | 462                  | 21 | A021      | 251                  | 23 | Q344      | 285                  | 25 | J313      | 392                  | 27 |
| Y132      | 1                    | 17 | W442      | 239                  | 19 | A042      | 518                  | 21 | A022      | 128                  | 23 | W132      | 1,873                | 25 | J314      | 187                  | 28 |
| S413      | 357                  | 17 | W443      | 431                  | 19 | A043      | 575                  | 21 | A023      | 432                  | 23 | A522      | 103                  | 25 | M321      | 83                   | 28 |
| M212      | 2,640                | 17 | D221      | 392                  | 19 | A044      | 192                  | 21 | V224      | 1,106                | 23 | A522      | 103                  | 25 | M322      | 291                  | 28 |
| S411      | 723                  | 17 | D223      | 580                  | 19 | J013      | 1,309                | 21 | V221      | 3                    | 23 | A532      | 69                   | 25 | M323      | 489                  | 28 |
| S412      | 486                  | 17 | D234      | 268                  | 19 | J011      | 1,013                | 21 | V222      | 1,204                | 23 | F529      | 721                  | 25 | M324      | 376                  | 28 |
| S414      | 350                  | 17 | P023      | 856                  | 19 | J012      | 860                  | 21 | Z011      | 757                  | 23 | F540      | 161                  | 25 | G224      | 300                  | 28 |
| X442      | 505                  | 17 | P021      | 613                  | 19 | J043      | 265                  | 21 | Z012      | 2,188                | 23 | V532      | 309                  | 25 | V033      | 361                  | 28 |
| X441      | 69                   | 17 | P022      | 687                  | 19 | J041      | 731                  | 21 | Z013      | 1,226                | 24 | V533      | 3,838                | 25 | V034      | 153                  | 28 |
| X443      | 634                  | 17 | P024      | 1,032                | 19 | J044      | 754                  | 21 | J032      | 596                  | 24 | V531      | 482                  | 26 | J231      | 440                  | 28 |
| F834      | 363                  | 17 | P012      | 701                  | 19 | H341      | 3,384                | 21 | J031      | 632                  | 24 | X343      | 477                  | 26 | J232      | 434                  | 28 |
| F835      | 320                  | 17 | P011      | 814                  | 19 | H343      | 370                  | 21 | C041      | 444                  | 24 | W122      | 2,652                | 26 | J233      | 338                  | 28 |
| F836      | 136                  | 17 | P013      | 1,411                | 19 | H342      | 709                  | 22 | C044      | 182                  | 24 | L234      | 817                  | 26 | J234      | 114                  | 28 |
| F837      | 112                  | 17 | P014      | 1,174                | 19 | V411      | 605                  | 22 | K221      | 559                  | 24 | Q121      | 4,108                | 26 | H311      | 340                  | 28 |
| M211      | 355                  | 17 | F720      | 156                  | 20 | V412      | 638                  | 22 | K223      | 728                  | 24 | Q123      | 220                  | 26 | H312      | 574                  | 28 |
| M213      | 2                    | 17 | F722      | 865                  | 20 | V413      | 57                   | 22 | Z433      | 822                  | 24 | V434      | 319                  | 26 | H314      | 117                  | 28 |
| D212      | 549                  | 17 | E134      | 900                  | 20 | Z443      | 695                  | 22 | Z431      | 550                  | 24 | V432      | 486                  | 26 | S323      | 137                  | 28 |
| D211      | 838                  | 17 | E133      | 955                  | 20 | Z444      | 414                  | 22 | X123      | 1,361                | 24 | V433      | 626                  | 26 | B232      | 89                   | 28 |
| D214      | 195                  | 17 | E122      | 778                  | 20 | Z421      | 30                   | 22 | X122      | 7                    | 24 | R423      | 359                  | 26 | B234      | 41                   | 28 |
| D032      | 677                  | 17 | E123      | 1,158                | 20 | P333      | 633                  | 22 | X124      | 696                  | 24 | F313      | 2,909                | 26 | B242      | 44                   | 28 |
| D033      | 237                  | 17 | J431      | 301                  | 20 | P332      | 550                  | 22 | V421      | 594                  | 24 | F528      | 484                  | 27 | Q145      | 4                    | 28 |
| A051      | 927                  | 17 | J432      | 565                  | 20 | F796      | 634                  | 22 | V422      | 157                  | 24 | F576      | 169                  | 27 | WS24      | 48                   | 28 |
| A053      | 62                   | 17 | X112      | 605                  | 20 | F797      | 130                  | 22 | P511      | 226                  | 24 | F577      | 67                   | 27 |           |                      |    |
| G034      | 1,489                | 17 | X113      | 611                  | 20 | F796      | 4                    | 22 | P512      | 263                  | 24 | F606      | 567                  | 27 |           |                      |    |
| A521      | 1,565                | 18 | Z412      | 654                  | 20 | K313      | 440                  | 22 | P523      | 429                  | 24 | F607      | 81                   | 27 |           |                      |    |
| A531      | 486                  | 18 | Z411      | 1,105                | 20 | K311      | 800                  | 22 | P524      | 510                  | 24 | F699      | 271                  | 27 |           |                      |    |
| J433      | 472                  | 18 | Z413      | 423                  | 20 | M163      | 1,348                | 22 | M113      | 571                  | 24 | F821      | 314                  | 27 |           |                      |    |
| P514      | 694                  | 18 | B325      | 406                  | 20 | M161      | 228                  | 22 | V228      | 306                  | 24 | F820      | 436                  | 27 |           |                      |    |
| P515      | 297                  | 18 | B324      | 451                  | 20 | M164      | 175                  | 22 | V221      | 546                  | 24 | B423      | 827                  | 27 |           |                      |    |
| P522      | 544                  | 18 | Q224      | 1,156                | 20 | X313      | 1,607                | 22 | V222      | 305                  | 24 | B424      | 890                  | 27 |           |                      |    |
| F841      | 1,023                | 18 | Q221      | 354                  | 20 | X311      | 2,793                | 22 | V224      | 510                  | 24 | B444      | 211                  | 27 |           |                      |    |
| S433      | 303                  | 18 | Q222      | 748                  | 20 | X312      | 2,351                | 23 | F666      | 881                  | 24 | F033      | 1,649                | 27 |           |                      |    |
| F041      | 3,665                | 18 | W222      | 376                  | 20 | X314      | 179                  | 23 | K243      | 1,063                | 25 | F021      | 600                  | 27 |           |                      |    |
| J313      | 392                  | 18 |           |                      |    | V232      | 237                  | 23 | D231      | 666                  | 25 | F022      | 846                  | 27 |           |                      |    |
| H341      | 3,384                | 18 |           |                      |    | D045      | 53                   | 23 | D232      | 699                  | 25 | M422      | 1,018                | 27 |           |                      |    |
| M224      | 105                  | 18 |           |                      |    | F804      | 205                  | 23 | G134      | 438                  | 25 | F530      | 7                    | 27 |           |                      |    |
| M221      | 838                  | 19 |           |                      |    | F805      | 345                  | 23 | G132      | 327                  | 25 | F571      | 1                    | 27 |           |                      |    |
| M222      | 15                   | 19 |           |                      |    | R806      | 74                   | 23 | A443      | 708                  | 25 | Q143      | 4                    | 27 |           |                      |    |
| M223      | 98                   | 19 |           |                      |    | U134      | 2,526                | 23 | A441      | 329                  | 25 | Q141      | 8                    | 27 |           |                      |    |
| Q521      | 587                  | 19 |           |                      |    | U133      | 11                   | 23 |           |                      |    | Q142      | 3,329                | 27 |           |                      |    |
| Q522      | 497                  | 19 |           |                      |    | B422      | 990                  | 23 |           |                      |    |           |                      |    |           |                      |    |
|           |                      |    |           |                      |    | B421      | 153                  | 23 |           |                      |    |           |                      |    |           |                      |    |

Verify if Pole Inspections Completed

Circuit Identification change

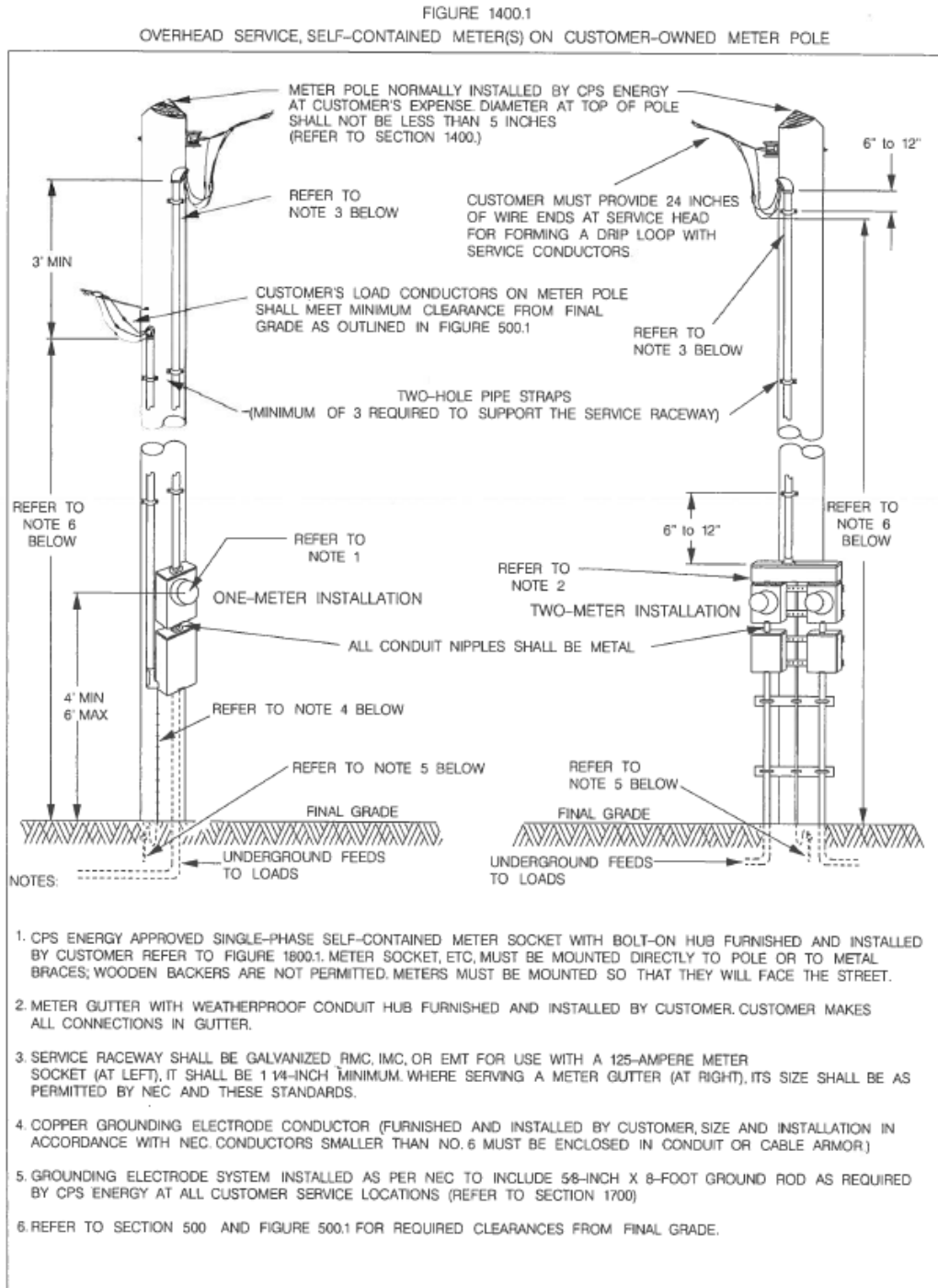
Revised: 2/6/17

Figure 2 FY17-FY20 Pole Inspection Sequence by Distribution Circuit



# CPS Energy Work Instructions

## Pole Inspection Guidelines



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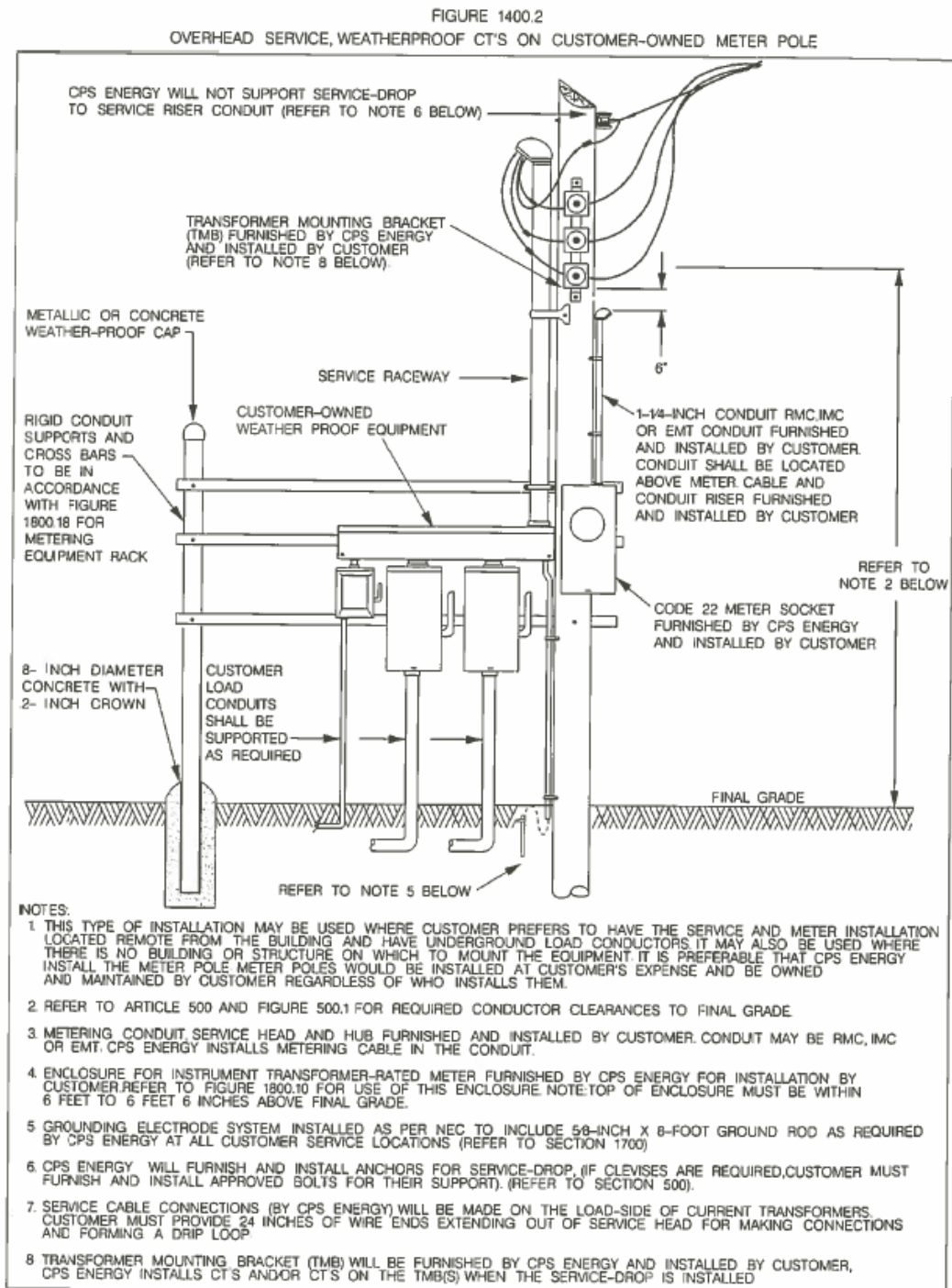
Figure 4 Customer Owned Pole Drawing from CPS Energy Electric Service Standards 2012 Edition



Figure 5 Customer Owned Pole

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Figure 6 Customer Owned Pole Drawing from CPS Energy Electric Service Standards 2012 Edition



Figure 7 Customer Owned Pole for Commercial Service

**CPS Energy Work Instructions  
Pole Inspection Guidelines**

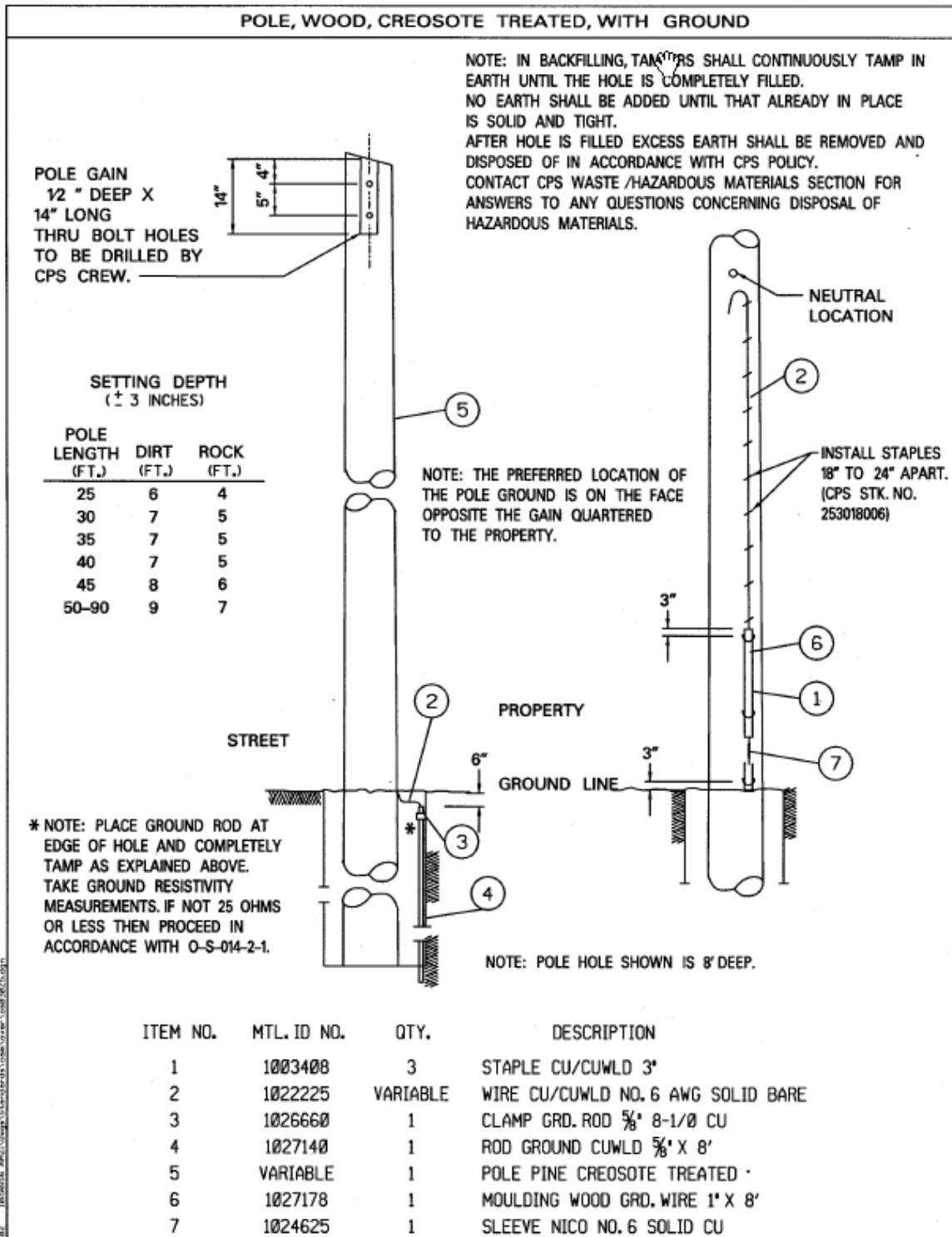


Figure 8 CPS Energy Wood Pole Ground Application Information



Figure 9 Photo of Pole with Support Structure and Streetlight Number Applied





Metal Support  
Truss applied at  
base of wood pole

Figure 10 Pole with Steel Truss Installed

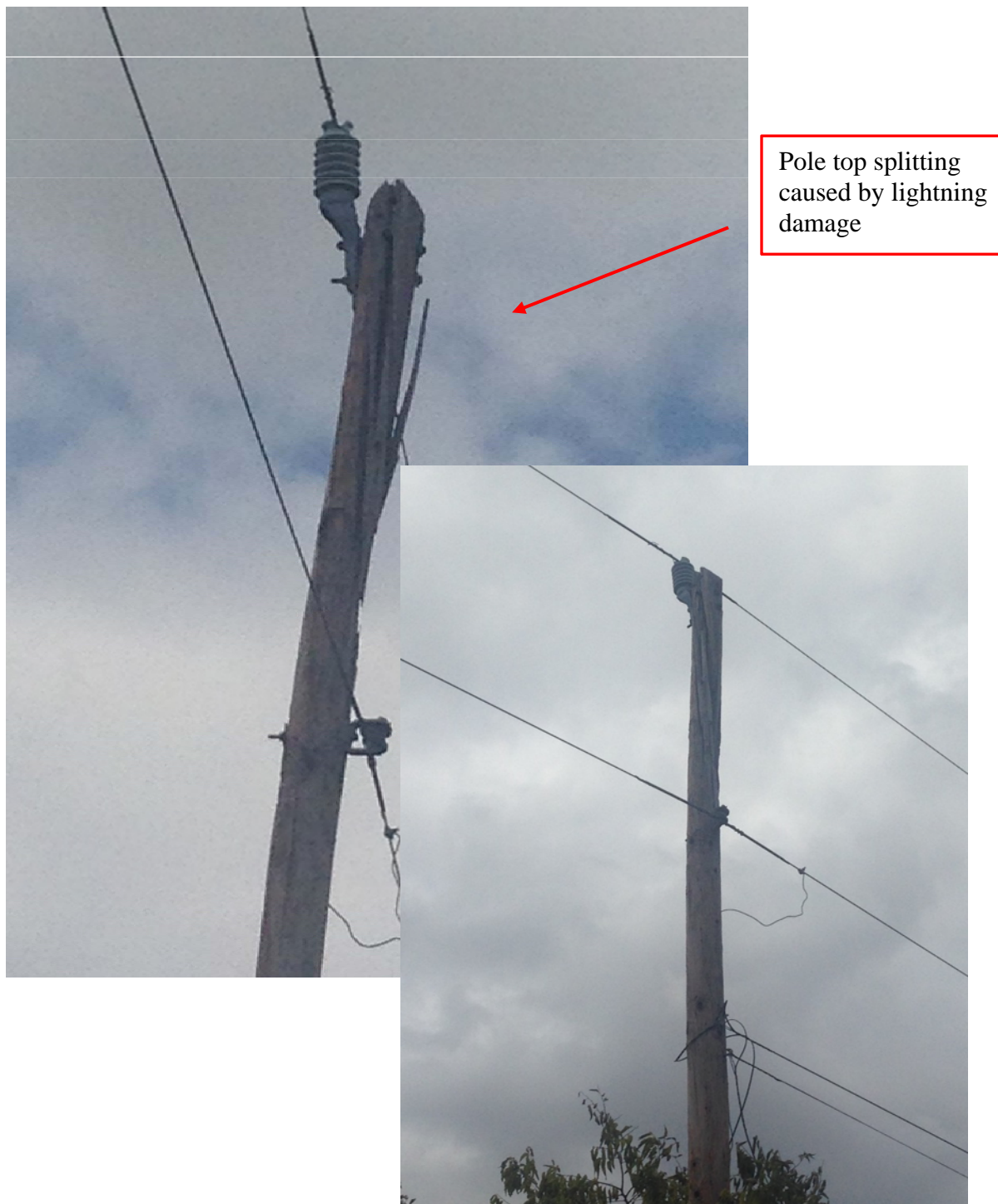


Figure 11 Pole with Lightning Damage



Figure 12 Pole with Excessive Bend at Neutral



Figure 13 Pole with Excessive Lean



Figure 14 Three Transformer Pole with Excessive Lean

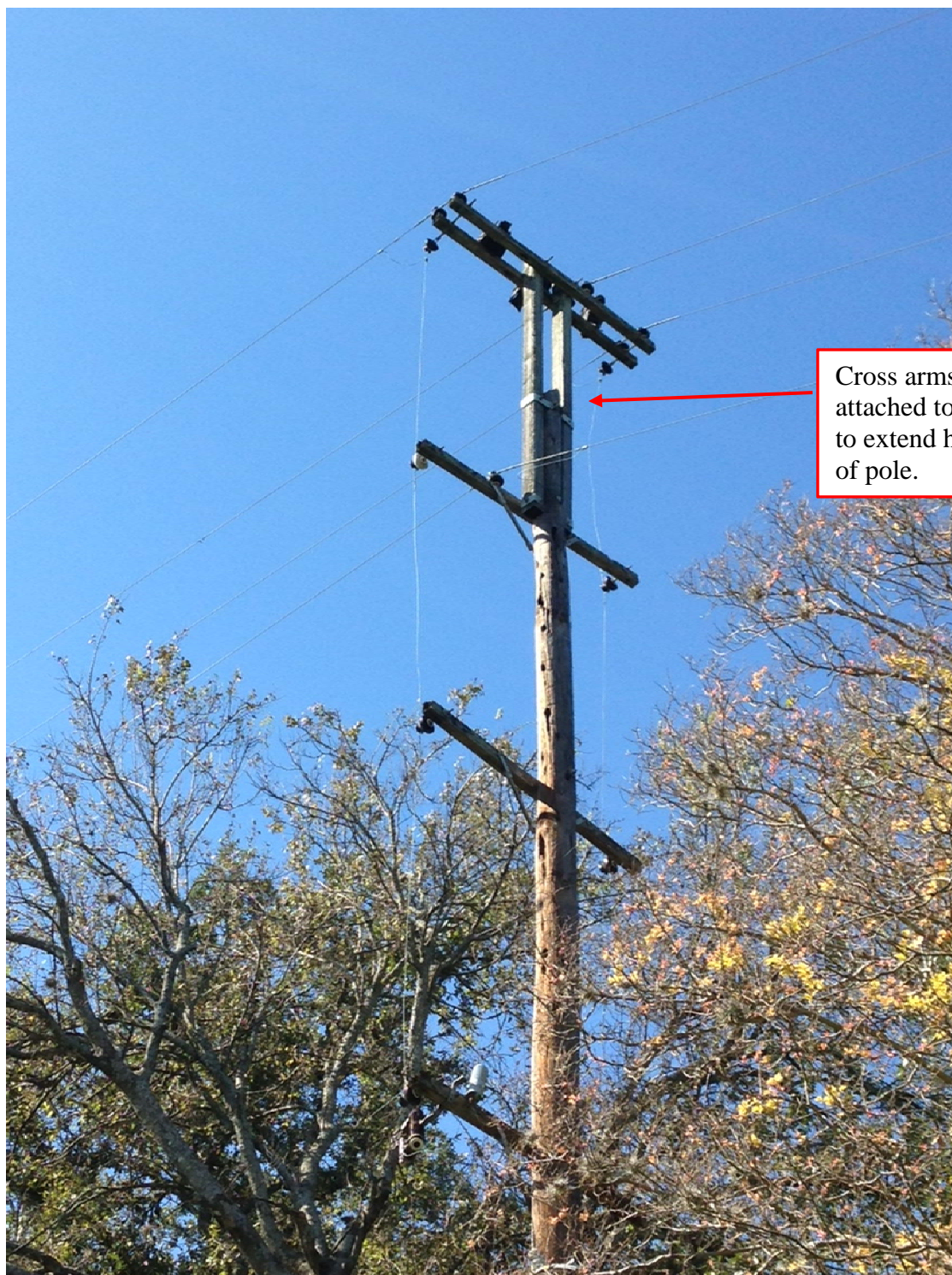


Figure 15 Pole with Bayonet Extension

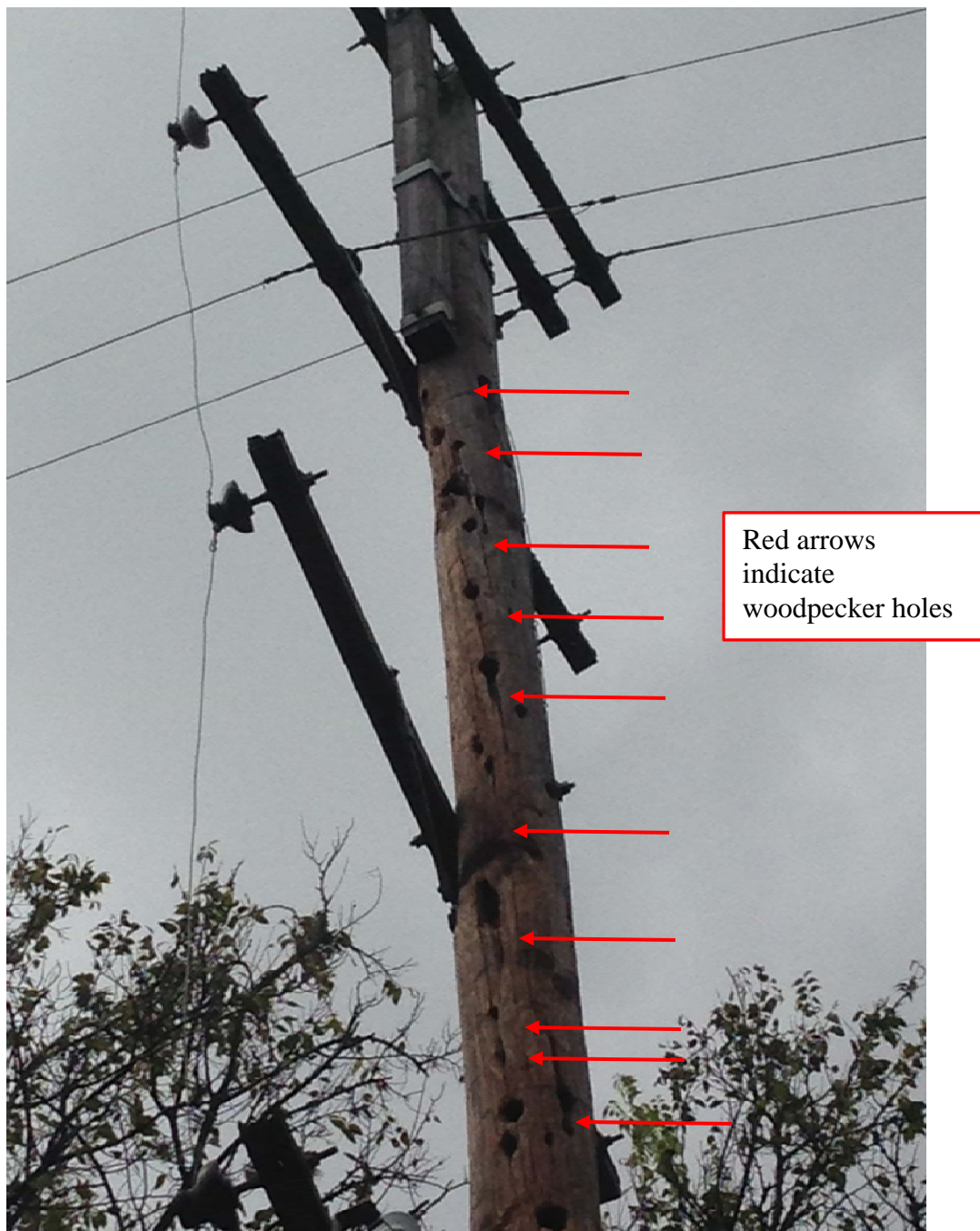


Figure 16 Pole with Excessive Wood Pecker Holes



Figure 17 Pole with Concrete Collar at Base





Figure 18 Stub (Sister) Pole with Telecom Cable Transfers Pending

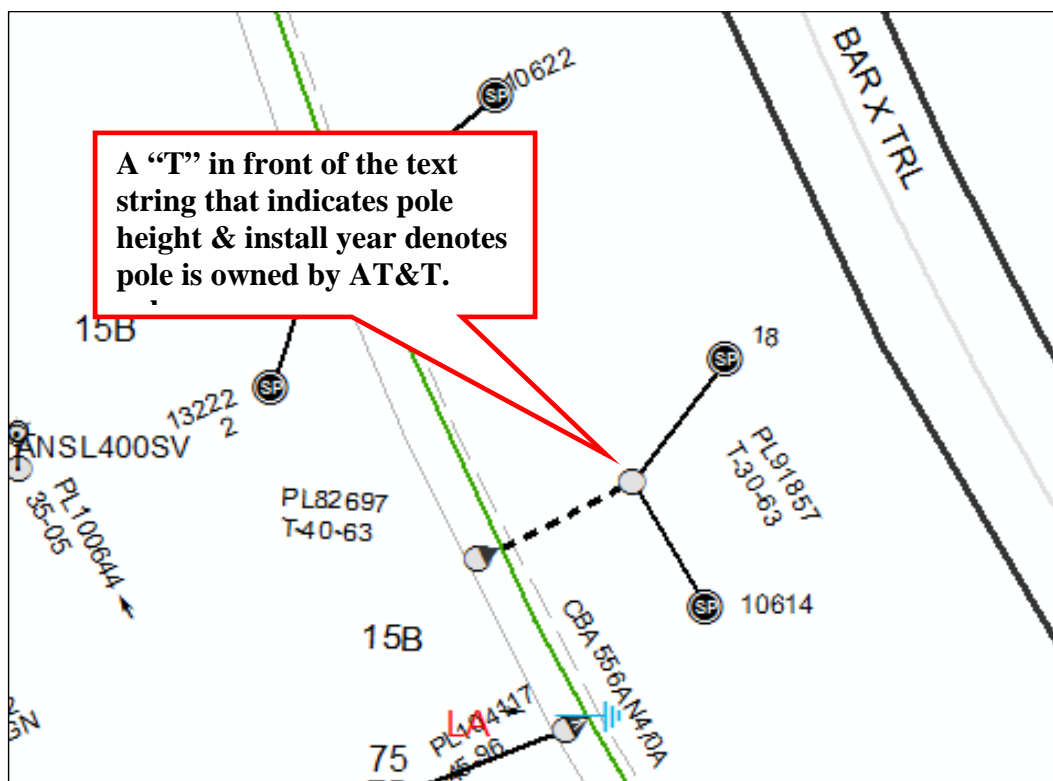


Figure 19 CPS Energy GIS Mapping AT&T Owned Pole Example

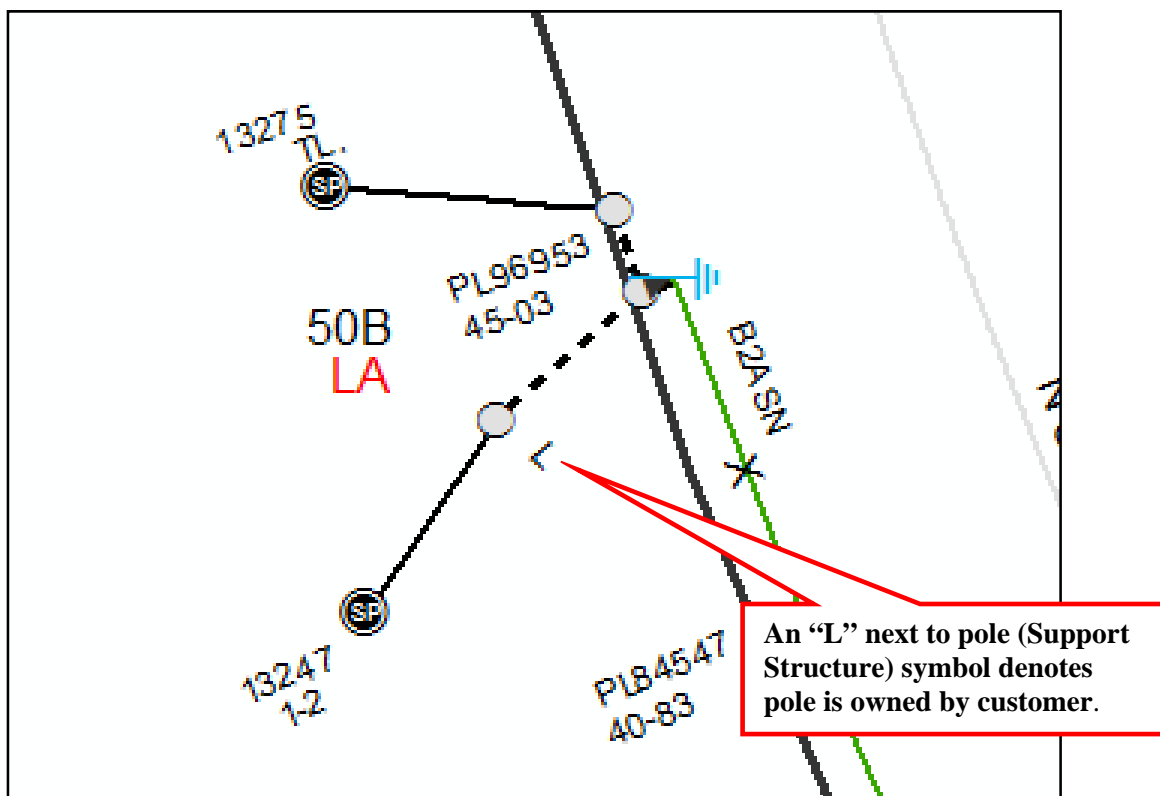


Figure 20 CPS Energy GIS Mapping Customer Owned Pole Example

**CPS Energy Work Instructions  
Pole Inspection Guidelines**

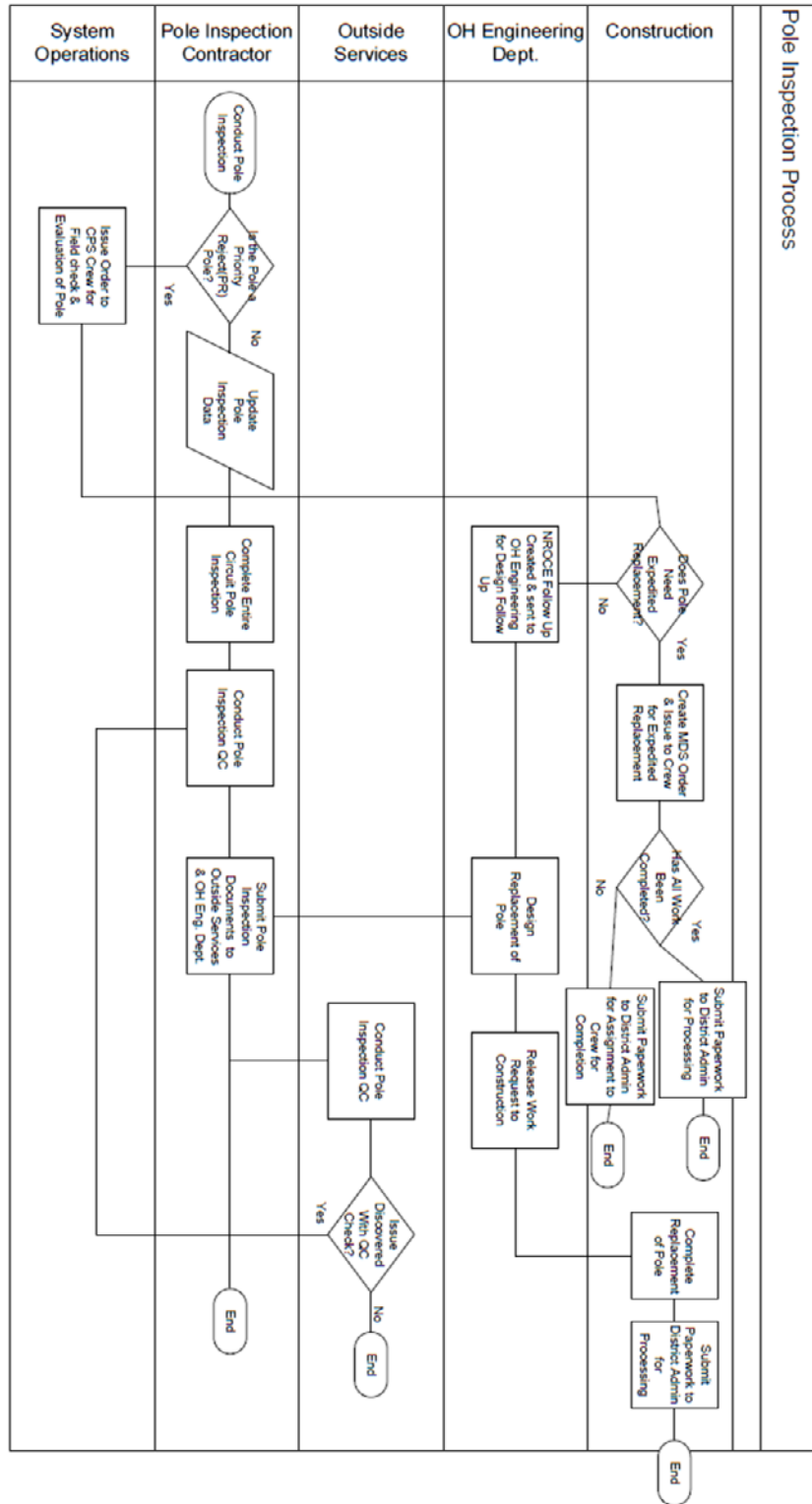


Figure 21 Pole Inspection Process Flow