

December 03, 2025

Dear Valued Customer:

Thank you for being our customer. Here are some instructions to help you conveniently submit payments to us via Automated Clearing House (ACH). The instructions help ensure you receive prompt credit for your payment.

When using the ACH payment process, CPS Energy requires CCD+ or CTX file formats to efficiently transmit the addenda or payment details with EDI X12 820 formatted data. Please include your CPS Energy customer account number in the RMR segment of the file in this format:

RMR*IV*300xxxxxxx\$\$\$.\$\$ or**
RMR*IV*500xxxxxxx\$\$\$.\$\$ or**
RMR*IV*30100xxxxxxx700xxxxxxx**\$\$\$.\$\$**

The "**300xxxxxxx**" is your CPS Energy customer account number, and the "**\$\$\$.\$\$**" is your payment amount. It is crucial to include asterisks* as shown.

If you are transmitting a payment for multiple CPS Energy customer accounts, please list the payment breakdown for each customer account in the RMR segment along with any other standard segment regarding information about the specific payment in this format:

RMR*IV*300xxxxxxx\$\$\$.\$\$ \ RMR*IV*300xxxxxxx**\$\$\$.\$\$ \ RMR*IV*300xxxxxxx**\$\$\$.\$\$**

ACH is a convenient and fast method to pay. You may also mail a check accompanied with an account list to PO Box 2678 San Antonio, TX 78289-0001.

When you are paying for multiple accounts, please be sure to identify all CPS Energy customer account numbers in the ACH addenda or when mailing a check. Clear identification of the accounts you are paying will prevent a delay in applying credit, misapplied payments, and/or possible late fees on your account.

Please contact our Customer Service department at (210) 353-3333 or email us at commercial@cpsenergy.com if you have any questions. We appreciate your business.

Sincerely,
Customer Revenue Outsourcing
CPS Energy



CPS ENERGY
ACH PAYMENT INSTRUCTIONS

PAYEE COMPANY INFORMATION	
Company Name: CPS Energy	SSN No. or Taxpayer ID No. 74-6002071
Company Address: P.O. Box 1771 San Antonio, TX 78296-1771	
FINANCIAL INSTITUTION INFORMATION	
Name: JPMorgan Chase Bank	
Nine-digit Routing Transit Number: 111000614	
Depositor Account Title: City Public Service Board General Account	
Depositor Account Number: 12508404931	Lockbox Number:
Type of Account <input checked="" type="checkbox"/> Checking <input type="checkbox"/> Savings <input type="checkbox"/> Lockbox	
Signature of authorized official:	Telephone Number: (210) 353-4498
Printed Name and Title: Phyllis Wilson, Manager, Cash & Liquidity Management	Date February 16, 2024